|  |  |  |  |
| --- | --- | --- | --- |
| Student Last Name: | Student First Name: | Date: | Pd: |

**Oak Ridge High School Biology**

**Syllabus / Safety Contract / Grading Policy Acknowledgement**

**Parents, please read the following statement and sign to communicate completion:**

I have read through the following documents with my child and discussed the information provided:

\_\_\_\_\_\_\_\_ Oak Ridge High School Biology Syllabus

\_\_\_\_\_\_\_\_ Oak Ridge High School Grading Policy

**Electronic Science Safety Contract Instructions**

If this is your first time signing into Parent Access this year, the first page you’re directed to as you register should provide you with the option to sign the contract electronically. If you’ve already signed into your Parent Access account without completing electronic signatures, you may follow these instructions to reach the electronic version of the Science Safety Contract.

* Go to www.conroeisd.net, click the **Parent/Students** tab
* Under **Resources for Parents**, select **Parent Access Center**
* Select either **Login** (if you already have an account) or **Register** (if you do not have an account)
* On the homepage for your child, click **Electronic Signatures**

Please check one of the following:

\_\_\_\_\_\_\_\_ I have signed the Science Safety Contract electronically in Parent Access

**OR**

\_\_\_\_\_\_\_\_ I have signed the Hard Copy of the Science Safety Contract *(Only select this option if you have no access to the internet)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Parent Name Accurate Phone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature Accurate Email Address

***Note:*** *If signatures are missing, or the Safety Contract has not been electronically signed in Parent Access, the missing information will be highlighted on this form and returned. The safety contract must be signed electronically, or, if no internet access is available to you, a hard copy of the contract must be signed by a parent or guardian before the student may participate in any lab and the student will be given an alternate assignment during labs, until the contract has been signed. There is a hard copy of the Science Safety Contract on the back of this sheet – only sign it if no internet access is available to you.*

**Students, please read the following statement, sign and date where indicated, and return to your Biology Teacher.**

I have read through the Oak Ridge High School Biology Syllabus, the Oak Ridge High School Grading Policy, and the CISD Science Safety Contract with my parent/guardian (as well as my Biology Teacher during class) and discussed the information provided. I understand the policies and what is expected of me, and will, to the best of my ability, adhere to the policy and expectations.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

|  |
| --- |
| *TEACHER - Date Received:* |

**CISD Science Safety Contract**

**All science classes in Conroe ISD are hands-on laboratory classes. To ensure a safe environment, a list of safety rules has been developed for each science class and provided to your student.**

**Students will be removed from the science laboratory activity by the teacher if:**

1. Their dress is such that they can cause injury to themselves or to other students.
2. They are behaving in such a manner that they can cause injury to themselves or to other students.
3. They are not following the prescribed safety rules for the science laboratory activity area or the particular science activity being conducted.
4. They are going beyond the limits of the science laboratory activity into areas that may lead to an unsafe situation.

Contact lenses are controversial in the science laboratory. Some experts feel they are an added risk if there is a chemical splash in the eye. Soft contact lenses may increase the risk because they absorb chemicals which enter the air as fumes. In such cases, damage may occur to the lens, if not the eye. All students must wear safety goggles to prevent any such accident. Parents are responsible for making the decision about whether their students will wear contacts during the lab or will remove them prior to the lab.

**I have discussed all the safety rules with my student. They are aware that their safety and the safety of their classmates depend on their behavior in the lab. With this in mind, they agree to closely follow the oral and written instructions provided by their teacher.**

**I have discussed all the rules with my child and I feel that my child understands what the rules mean.**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Parent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Conroe Independent School District**

**Science Department**

**Reference Sheet: A**

**Oak Ridge High School Biology Syllabus**

**The Teacher**

Welcome to Biology! My name is **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**. I am very excited about this school year and I look forward to being your Biology teacher here at Oak Ridge High School! I may be contacted via the school’s main phone number 281-465-5000 or email at:\_\_\_\_\_\_\_\_\_\_\_\_\_ **@conroeisd.net**.

**The Classroom**

We meet in **room \_\_\_\_\_\_**. This classroom is a scientific laboratory. For all students’ safety, lab safety rules must be followed while in this room. It is important that we treat not only others with respect, but also the materials and equipment found in this room. Students are not allowed to participate in lab unless they have returned a safety contract and have earned a 100% on the safety test.

**Expectations**

Safety in the classroom at all times is essential and a primary priority. I expect students to follow the campus rules and procedures, safety rules, and classroom rules that I have posted in the room. To contribute to a safe environment, I expect students to respect themselves, others, the classroom, its contents, and me.

I also expect students to be active participants in all classroom activities to ensure high academic success.

**Materials and Supplies**

In order to be successful in Biology, students will need the following materials and supplies:

**For daily individual use:**

* Binder (1.5 inch or larger 3 ring binder with pockets is best)
* 5 pocket dividers (for binder)
* 1 pk of college ruled notebook paper
* Pen (blue, black or some other legible color) and pencil

**The following items for classroom use** (turn into your teacher the first week of school)**:**

* Note cards – 2 packets of size 6 x 4 - RULED
* Kleenex
* **One** of the following products for classroom use:
* Paper towels
* Ziploc bags (sandwich, quart or gallon)

**Tutorials**

|  |  |  |  |
| --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** |
| Teacher**: Ms. Castro**  Room #: **413**  Teacher**: Ms. Duplechian**  Room #: **311**  Teacher**: Ms. Bass**  Room #: **103** | Teacher**: Mr. Holm**  Room #: **318**  Teacher**: Ms. Graham**  Room #: **315** | Teacher**: Ms. Younger**  Room #: **317**  Teacher**: Ms. Copeland**  Room #: **408** | Teacher**: Ms. Webb**  Room #: **215**  Teacher**: Ms. Denton**  Room #: **316** |
| **Before School Tutorials are available, Monday – Thursday, 6:45 – 7:15\***  Teacher**: Mr. Martin** Room #: **213**  **\* You must make an appointment, via email to your teacher, in order to attend morning tutorials.** | | |

If students participate in class and use their time wisely, there should be little need for tutoring. However, after school tutorials are offered **Monday through Thursday from 2:40 – 3:30** by one or more Biology teachers and before school tutorials are offered **Monday through Thursday from** **6:45 – 7:15**. You may attend the tutorial session that best fits your schedule, but must let your teacher know if you plan to attend. You may also schedule a specific tutorial appointment with me, if necessary.

**Testing / Late Work Policy**

See Oak Ridge High School campus policy.

* If possible testing will be scheduled to minimize core subject test conflicts. Tests will be cumulative.
* **What is late work?**

All assignments are due at the specified time. If the assignment is not submitted, it will be considered late. ***Example:*** *Vocabulary was collected at the beginning of class; if a student turns in vocabulary at the end of class it is considered late and will have a point deduction.*

**Absences**

When absent, it is the responsibility of the student to makeup all missed assignments.

* Students can contact me before or after school, through email and/or my teacher website to identify all

missed assignments. See campus policy for exam day absences.

**Grading Policy**

See Oak Ridge High School campus policy.

|  |  |
| --- | --- |
| **Daily Grades –** Includes: labs, lab class work, quizzes, homework, check grades, and participation | |
| Level – worth 30% | PreAP – worth 20% |
| **Major Grades –** Includes: exams and projects | |
| Level – worth 70% | PreAP – worth 80% |

**Textbooks**

Online textbook resources are available. Please see Reference Sheet C or my website for information about how to access the online textbook using your class code.

**Binders**

Students will be required to maintain a dedicated Biology Binder – this is the equivalent of an interactive science notebook. The binder will be important in ensuring success in Biology. Bringing your Biology Binder to class each day is a requirement. Students will take a binder assessment at the end of each 9 weeks. When done properly the binder serves as a useful tool in high stakes testing at the end of the year and in subsequent school years.

**Website**

I will maintain a website that will be accessible from the school’s web page. My website provides important information, including:

* Class calendar
* Homework
* Resources (notes, worksheets and test reviews)
* Online Textbook Information

I expect that when students are absent, they will utilize my website as available to get missed work.

My website address is **http:/orhs.conroeisd.net/Teachers/\_\_\_\_\_\_\_\_\_\_\_\_**

**STAAR**

This year Biology students will be taking the STAAR Biology End of Course Exam. For more information on STAAR, please visit <http://www.tea.state.tx.us/student.assessment/staar/>.